

MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on September 13, 2018 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present: Denny Churchill, President
Kimber Kraul, Director
Richard Castaldini, Director
John Kolb, Director
Ruth Jackson, Director
Katie Nunn, Board Secretary
Jim Doohan, General Manager
Mike Green, Assistant General Manager (for Operations)

Kathy Felker, Vice-President
Douglas Ely, Director
Bill Martin, Director
Michael Beatty, Director
Darrell Brown, Director
Josh Nelson, Best, Best and Krieger

Absent: None

The meeting was called to order at 11:50 a.m. by President Churchill and it was determined that a quorum was present.

Director Kraul moved to accept the agenda. Director Beatty seconded and the motion carried unanimously. Ayes: Churchill, Felker, Kolb, Castaldini, Martin, Beatty, Kraul, Ely, Jackson, Brown; Noes: None; Absent: None

PUBLIC FORUM:

None

APPROVAL OF MINUTES FOR THE AVCS D REGULAR MEETING:

Director Beatty moved to approve the minutes of the regular meeting August 9, 2018. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Kolb, Castaldini, Martin, Beatty, Kraul, Ely, Jackson, Brown; Noes: None; Absent: None

LEGAL:

The Board went into closed session at 11:48 a.m.
The Board returned to open session at 11:50 a.m.
President Churchill reported that no action was taken.

BOARD OF DIRECTORS:

Director Kraul moved to approve the June financial statements. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Kolb, Castaldini, Martin, Beatty, Kraul, Ely, Jackson, Brown; Noes: None; Absent: None

Director Martin moved to approve Policy No. 1015, Surplus Property Policy. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Felker, Kolb, Castaldini, Martin, Beatty, Kraul, Ely, Jackson, Brown; Noes: None; Absent: None

Director Beatty reported on the Personnel Committee meeting held on September 4, 2018. All employees are expected to meet at the Wastewater Treatment Plant office. The next personnel committee meeting is scheduled for September 18, 2018 at 3:00.

Mr. Beatty reported that the Ad-hoc committee reviewed the Water Conservation skill pay and would like to table this. The skill pay for the Lab position has been eliminated at this time due to lack of interest.

Director Castaldini moved to approve the payment to PACE Engineering. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Felker, Kolb, Castaldini, Martin, Beatty, Kraul, Ely, Jackson, Brown; Noes: None; Absent: None

The customer request to have his charges removed were discussed. A letter is to be sent to this customer explaining that all customer's must either completely disconnect at their cost, or pay the minimum charge. A letter will be drafted and reviewed by Mr. Nelson.

Director Kraul moved to approve sending a letter stating the customer must disconnect or begin paying the charges within sixty days. If he has not disconnected the standby charges will be placed on his bill. Director Castaldini seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Castaldini, Martin, Beatty, Kraul, Ely, Jackson, Brown; Noes: None; Absent: Felker

GENERAL MANAGERS REPORT:

General Manager Doohan and Assistant General Manager (for Operations) Green updated the Board on the various projects happening within the District.

Director Kolb moved to approve the quote from Sierra Controls for the maintenance agreement in the amount of \$25,495.00. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Castaldini, Martin, Beatty, Ely; Noes: None; Absent: Felker and Kraul

FINANCIAL REPORTS:

The bills for August were presented.

Director Castaldini moved to approve the August bills for the as presented. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Kolb, Castaldini, Martin, Beatty, Ely; Noes: None; Absent: Felker and Kraul

WATER ISSUES/PROJECTS:

The water production and conservation reports were presented to the Board for review.

ADJOURNED: Director Castaldini moved to adjourn the meeting, Director Ely seconded. The meeting adjourned at 12:30 p.m.

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary