

## MINUTES

Minutes of the adjourned regular meeting of the Board of Directors of the Quincy Community Services District held on June 8, 2017 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President  
Kimber Kraul, Vice-President  
Ruth Jackson, Director  
Douglas Ely, Director  
Larry Sullivan, General Manager  
Jan Klement, Attorney at Law  
Katie Nunn, Board Secretary  
Mike Green, East Quincy Services District  
John Kimmel, Bequette and Kimmel  
Paul Reuter, PACE Engineering  
Elizabeth Smailes, Public  
Terry Benoit, Public

Absent: Richard Castaldini, Director

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

**Vice-President Kraul moved to accept the agenda. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini**

**APPROVAL OF MINUTES OF MAY 11, 2017: Vice-President Kraul moved to approve the minutes of the regular meeting of May 11, 2017. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini**

### **PUBLIC FORUM:**

Mrs. Smailes expressed her concerns to the Board regarding the sewer rate increase. She is concerned that this will be economically detrimental to the community.

Mr. Benoit also expressed his concerns regarding this increase.

### **PUBLIC HEARING: PROP 218 PUBLIC HEARING FOR WASTEWATER TREATMENT RATES:**

The Public Hearing opened at 9:20 a.m. The Board discussed the various concerns brought forward by the members of the public. There were 159 written protests received.

**Vice-President Kraul moved to approve the proposed wastewater treatment rates as presented. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini**

### **LEGAL:**

Mr. Klement reported that the list has been sent to the bonding company from Mr. Webster and we are waiting on a reply.

The Board went into closed session at 9:23 a.m.

The Board returned to open session at 9:38 a.m.

There was no action taken.

### **BOARD OF DIRECTORS:**

**Vice-President Kraul moved to approve the five year water, wastewater treatment and wastewater collection budgets as presented. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini**

**Director Jackson moved to approve payments to PACE Engineering from the joint Wastewater Treatment account. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini**

**Vice-President Kraul moved to approve the amended Debt Management Policy in accordance with SB 1029. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini**

President Churchill and Director Jackson reported on the meeting they had with the management team.

The following recommendations were made:

Appoint Jim Doohan to General Manager as per the requirement of the Government Code 61050.

As per the recommendation of the General Manager, accept the job title changes for Katie Nunn to Chief Financial Officer and Frank Potter to Lead Operator.

**Director Jackson moved to approve the changes as recommended by the Personnel Committee and the General Manager. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini**

Director Jackson reported that the Consolidation Committee meeting was being held on June 8, 2017. LAFCo has requested a \$2,500 deposit to begin the proceedings. **Vice-President Kraul moved to approve the payment to LAFCo in the amount of \$1,250. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Ely; Noes: None; Absent: Castaldini**

Director Jackson excused herself for the remainder of the meeting.

#### **GENERAL MANAGERS REPORT:**

General Manager Sullivan reported on the current operations and projects.

We are still waiting for a reply from the State for the water grant.

The boring has been done for the WWTP project.

We did not have enough damage to qualify for the CAL-OES FEMA money. The board directed Mr. Sullivan to sign the withdrawal.

**Director Ely moved to approve the water meter purchases for the 2017-18 fiscal year. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Kraul; Ely; Noes: None; Absent: Castaldini, Jackson.**

Mr. Sullivan reported that PACE is willing to do some GIS training for staff. The wastewater collection grant has a GIS mapping component.

The request from Plumas Unified School District was received. Mr. Sullivan will send a response. This sampling must be done during the school year and therefore, will take place in the fall.

#### **WASTE WATER ISSUES/PROJECTS:**

The I & I report from PACE shows very high flows at the high school area and the area around the Spanish Creek Motel.

#### **FINANCIAL REPORTS:**

The bills for May were presented.

**Vice-President Kraul moved to approve the May bills as presented. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Kraul; Ely; Noes: None; Absent: Castaldini, Jackson**

Mr. Kimmel presented the Financial Statements for April 2017.

**Vice-President Kraul moved to approve the April Financial Statements as presented. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Kraul; Ely; Noes: None; Absent: Castaldini, Jackson**

**WATER ISSUES/PROJECTS:**

The water production and conservation reports were presented to the Board for review.

**ADJOURNED: Director Ely moved to adjourn the meeting, Vice-President Kraul seconded. The meeting adjourned at 11:17 a.m.**

Signed:

Attested:

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Denny Churchill, President

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Katie Nunn, Board Secretary