

MINUTES

Minutes of the adjourned regular meeting of the Board of Directors of the Quincy Community Services District held on June 20, 2017 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President
Kimber Kraul, Vice-President
Ruth Jackson, Director
Douglas Ely, Director
Richard Castaldini, Director
Larry Sullivan, General Manager
Jan Klement, Attorney at Law
Katie Nunn, Board Secretary
Mike Green, East Quincy Services District

Absent: None

The meeting was called to order at 9:30 a.m. by President Churchill and it was determined that a quorum was present.

Vice-President Kraul moved to accept the agenda. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

PUBLIC FORUM:

No public present.

LEGAL:

The Board went into closed session at 9:31 a.m.
The Board returned to open session at 10:25 a.m.
There was no action taken.

BOARD OF DIRECTORS:

Vice-President Kraul moved to adopt Resolution 2017-03, the Five Year Rate Schedule, as presented. Director Jackson seconded and a roll call vote was taken. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Vice-President Kraul moved to approve getting a new company credit card in James Doohan's name and to update the following Board Members and the new General Manager to sign on the Plumas Bank checking accounts (#111061621, 111062930, 111704538 and 111058607):

**Denny Churchill
Kimber Kraul
Richard Castaldini
Douglas Ely
Ruth Jackson
James Doohan**

**Director Jackson seconded and the motion carried unanimously.
Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None**

Vice-President Kraul moved to adopt Resolution 2017-05, updating the LAIF Signatures to President Churchill, General Manager Doohan and Katie Nunn. Director Castaldini seconded and a roll call vote was taken. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Director Ely moved to appoint James Doohan as the new Legally Responsible Person for the drinking water permit. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Director Jackson moved to approve the Personnel Changes as recommended by the Personnel Committee and General Manager Sullivan. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Vice-President Kraul moved to approve naming James Doohan as the Legally Responsible Person for the NPDES Permit. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Director Castaldini moved to approve the revised Policy No. 3040.2, Expense Authorization. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Vice-President Kraul moved to approve the revised Policy No. 3082.2, Check Signing, with the addition of adding staff to pay the Cal-Pers Health bill with only one signature. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

At this time President Churchill asked all staff to join the meeting. President Churchill explained the changes that are taking place with the District and announced Mr. Doohan as the new General Manager and Frank Potter as the new Lead Operator. Katie Nunn will be responsible for the administrative/financial duties.

The Board answered any questions the staff had and reminded everyone to contact them if they need to.

ADJOURNED: Director Castaldini moved to adjourn the meeting, Director Ely seconded. The meeting adjourned at 11:17 a.m.

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary