

## MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on June 14, 2018 at 445 W. Jackson St., Quincy, California, in Plumas County.

Present: Denny Churchill, President  
Ruth Jackson, Director  
Richard Castaldini, Director  
John Kolb, Director  
Michael Beatty, Director  
Katie Nunn, Board Secretary

Kathy Felker, Vice-President  
Kimber Kraul, Director  
Bill Martin, Director  
Darrell Brown, Director  
Jim Doohan, General Manager  
Josh Nelson, Best, Best and Krieger

Absent: Douglas Ely, Director

The meeting was called to order at 9:01 a.m. by President Churchill and it was determined that a quorum was present.

**Director Brown moved to accept the agenda. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

### **PUBLIC FORUM:**

No public present.

### **APPROVAL OF MINUTES FOR THE AVCS D REGULAR MEETING:**

**Director Martin moved to approve the amended minutes of the regular meeting May 10, 2018. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

### **LEGAL:**

**The Board went into closed session at 9:02 a.m.**

**The Board returned to open session at 9:26 a.m.**

President Churchill reported that there was no action taken.

### **BOARD OF DIRECTORS:**

**Director Kraul moved to waive the second reading of Ordinance No. 2, Finance. Director Castaldini seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

**Director Kolb moved to adopt Ordinance No. 2, as amended. Director Martin seconded and a roll-call vote was taken. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

Director Castaldini reported on the Budget Committee meeting held on June 5, 2018. The financials were presented by Mr. Kimmel and everything looks good.

**Director Kraul moved to approve the 2018-19 budget as amended. Director Castaldini seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

Director Beatty reported on the Personnel Committee meeting held on June 12, 2018. The Board congratulated Mr. Green on passing his Grade 3 Wastewater Treatment exam.

**Director Kraul moved to approve the quotes to install fencing around the water tanks. Director Kolb seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

**Director Kolb moved to approve the payment to PACE Engineering from the joint wastewater treatment account. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

**Director Kraul moved to approve the amended Employment Agreements for the General Manager, the Assistant General Manager (for Operations), and the Business Manager. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

**Director Kolb moved to approve the amended job description for the Assistant General Manager (for Operations). Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

**Director Brown moved to adjourn the regular meeting. Director Kraul seconded and the motion carried unanimously. The meeting adjourned at 10:10 a.m.**

**Director Kolb moved to return to the regular meeting. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

**President Churchill called the regular meeting to order at 10:31 a.m.**

#### **GENERAL MANAGERS REPORT:**

General Manager Doohan and Assistant General Manager (for Operations) Green updated the Board on the various projects happening within the District. The quote for combining the SCADA will be presented at the July meeting. The Board discussed looking into hiring someone to do the lawn maintenance.

#### **FINANCIAL REPORTS:**

The bills for May were presented.

**Director Jackson moved to approve the May bills for the East and West zone as presented. Director Kraul seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

**Director Kraul moved to approve the Water and Waste System Grant Agreement with USDA. Director Brown seconded and the motion carried unanimously. Ayes: Churchill, Felker, Jackson, Kolb, Castaldini, Martin, Brown, Beatty, Kraul; Noes: None; Absent: Ely**

The Wastewater Treatment and Collection grant schedules were presented for the Board to review.

#### **WATER ISSUES/PROJECTS:**

The water production and conservation reports were presented to the Board for review.

**ADJOURNED: Vice-President Felker moved to adjourn the meeting, Director Kolb seconded. The meeting adjourned at 11:30 a.m.**

Signed:

Attested:

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Denny Churchill, President

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Katie Nunn, Board Secretary