



American Valley Community Services District

Minutes

Special Meeting

May 16, 2025 09:00 AM

179 Rogers Ave, Quincy, CA 95971

<https://www.americanvalleycsd.com/>

1. **Call to Order**

The meeting was called to order at 9:01 am by President Bill Martin.

A. Roll Call

Present: President Bill Martin, Vice-President Mike Beatty, Director Kathy Felker, Director Ruth Jackson, Director Frank Carey

Staff Present: Katie Nunn, General Manager

2. **Public Comments**

No public comment.

3. **Approval of Minutes** Vice-President Mike Beatty motioned to approve. Director Ruth Jackson seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**

0 **Abstained** 0 **Absent** 0 **Recused**

4. **Board of Directors**

A. Fire Fuel Reduction Project update from Plumas Fire Safe Council.

Matt West, Plumas Fire Safe Council, gave an update regarding the project. He has walked the project and will get a crew back on the property in the fall to complete the burning of the piles that were not burned during the original project.

B. Review and/or approve proposal from EcoGreen Solutions.

Tabled until the June 12, 2025 meeting.

C. Award bid for the Potable Water Pump Station at the Wastewater Treatment Plant.

Tabled until the June 12, 2025 meeting.

D. Board Member Comments.

No Action

5. General Managers Report

A. Solar Project Update.

There was not an update from P2S at this time.

B. Review and/or approve bills for March and April 2025.

Director Kathy Felker motioned to approve. Vice-President Mike Beatty seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
0 **Abstained** 0 **Absent** 0 **Recused**

C. Review and/or approve quote for the replacement of the electric panel for the tank on Radio Hill.

General Manager Nunn explained to the Board that she has recused herself from this project due to a potential conflict of interest. Operator Clark did the walk through of the project with the Electrical Contractor and will be the point of contact for this project.

Director Kathy Felker motioned to approve. Director Frank Carey seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
0 **Abstained** 0 **Absent** 0 **Recused**

D. Award bid for the Generator Maintenance Services.

The bid was awarded to the low bidder, CD & Power.

Vice-President Mike Beatty motioned to approve. Director Kathy Felker seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
0 **Abstained** 0 **Absent** 0 **Recused**

E. Review and/or approve the draft 2024 Audit.

Clay Singleton presented the audit. The District had a clean audit for 2024-25 fiscal year.

Vice-President Mike Beatty motioned to approve. Director Kathy Felker seconded the motion.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
0 **Abstained** 0 **Absent** 0 **Recused**

6. Closed Session

A. Closed Session pursuant to Government Code Section 54957 – Public Employee Performance Evaluation

General Manager

The board went into closed session at 11:12 a.m. The board returned to open session at 11:38 a.m. There was no reportable action.