

MINUTES

Minutes of the adjourned regular meeting of the Board of Directors of the Quincy Community Services District held on November 9, 2017 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President
Kimber Kraul, Vice-President
Ruth Jackson, Director
Douglas Ely, Director
Richard Castaldini, Director
Jim Doohan, General Manager
Katie Nunn, Board Secretary
Mike Green, East Quincy Services District
John Kimmel, Bequette and Kimmel Accounting
David Ludington, Attorney at Law
Mandy Beatty, Sierra Buttes Trails
Caleb Caporale, QHS Student
Victoria Metcalf, Feather River Publishing

Absent: None

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

Director Ely moved to accept the agenda. Director Castaldini seconded and the motion carried unanimously. Ayes: Churchill, Kraul, Castaldini, Ely; Noes: None; Absent: Jackson

APPROVAL OF MINUTES OF September 14, 2017: Director Castaldini moved to approve the amended minutes of the regular meeting of September 14, 2017. Vice-President Kraul seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

PUBLIC FORUM:

None

LEGAL:

The Board went into closed session at 9:05 a.m.

The Board returned to open session at 9:33 a.m.

No action taken.

BOARD OF DIRECTORS:

Caleb Caporale and Ms. Beatty presented the proposal for the QHS Senior Project. This project will maintain and improve the Boyle Ravine area. The project is scheduled to be completed by February 2018. **Vice-President Kraul moved to approve the proposed project. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None**

Directors Ely and Jackson reported on the Consolidation status. The first AVCS D meeting is scheduled for January 11, 2018 at 9:00 a.m. at the Plumas County Library.

Vice-President Kraul moved to approve the payments to PACE Engineering from the joint WWT account. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

There were no comments on the Special Use Permits presented.

Vice-President Kraul moved to authorize the General Manager to sign the necessary forms for the Plumas Fire Safe Council Project. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Director Castaldini reported on the Budget Committee Meeting held on November 7, 2017. The new Board will need to appoint a new budget committee. It is the recommendation at this time to continue to operate as we are now and keep the finances separate until July 1, 2018 to avoid having half-year audits.

Vice-President Kraul moved to approve the transfer of \$500,000.00 from the general checking into the LAIF account as requested by Katie Nunn. Director Castaldini seconded and the motion carried unanimously.

Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

GENERAL MANAGERS REPORT:

General Manager Doohan reported on the current operations and projects.

The smoke testing for the high school area and the Courthouse is scheduled for November 18, 2017.

WASTE WATER ISSUES/PROJECTS:

The project status reports for the Wastewater Treatment Project and the Wastewater Collection project were presented for the Board to review.

FINANCIAL REPORTS:

The bills for September and October were presented.

Vice-President Kraul moved to approve the September and October bills as presented. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

Mr. Kimmel presented the September Financial Statements.

Director Jackson moved to approve the September Financial Statements as presented. Director Castaldini seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul, Castaldini, Ely; Noes: None; Absent: None

The WWT and WWC grant schedules were presented for review.

WATER ISSUES/PROJECTS:

The water production and conservation reports were presented to the Board for review.

ADJOURNED: Director Ely moved to adjourn the meeting, Director Castaldini seconded. The meeting adjourned at 11:30 a.m.

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary