#### **MINUTES**

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on October 8, 2020 at 179 Rogers Ave., Quincy, CA and via teleconference.

Present: Denny Churchill, President Kathy Felker, Director

Ruth Jackson, Director Michael Beatty, Director

Josh Nelson, Legal Counsel Jim Doohan, General Manager Katie Nunn, Board Secretary Beverly Hann, Carollo Engineers

Jewdy & Norm Lambert, Public

Absent: Bill Martin, Vice-President

The meeting was called to order at 9:01 a.m. by President Churchill and it was determined that a quorum was present.

Director Jackson moved to accept the agenda. Director Beatty seconded and a roll call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

## **PUBLIC FORUM:**

Mr. and Mrs. Lambert discussed the lot line adjustment regarding the property on Industrial Way. They wanted the Board to know that the error was made with the lot line adjustment when it was performed by the former East Quincy Services District.

#### **APPROVAL OF MINUTES:**

Director Jackson moved to approve the amended minutes of September 10, 2020. Director Beatty seconded and a roll-call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

#### **LEGAL:**

Mr. and Mrs. Lambert expressed their concerns with the District not moving forward with the sale of the property at this time.

The Board went into closed session at 9:14 a.m.

The Board returned to open session at 9:22 a.m.

Director Beatty moved to authorize Best Best and Krieger to move forward with the lot-line adjustment splitting the costs with the well users, the District and the users each paying 50% of the costs. Director Jackson seconded and a roll-call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

## WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT:

General Manager Doohan reported on the Wastewater Treatment Plant Improvement Project.

Director Beatty moved to approve the payment to Carollo Engineers for the Wastewater Treatment Plant. Director Felker seconded and a roll-call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

Director Beatty moved to approve the payment to Best Best and Krieger for the legal work for the Wastewater Treatment Plant. Director Jackson seconded and a roll-call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

The Board reviewed the information for the Builder's Risk Insurance for the Wastewater Treatment Plant Project. This item was tabled until the contractor can provide further information.

Director Felker moved to approve payment to Plumas Sierra Rural Electric for the new transformer to upgrade the electrical at the Wastewater Treatment Plant. Director Beatty seconded and a roll call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

Director Beatty suggested that General Manager Doohan check with the Building Department to verify if we need a permit.

#### **BOARD OF DIRECTORS:**

A claim for clean-up of the sewer overflow on Quincy Junction Road was presented. The overflow was the result of the District's generator failing during the power outage.

Director Beatty moved to approve the claim in the amount of \$878.14. Director Jackson seconded and a roll call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin Staff will work with Best Best and Krieger to obtain a release prior to payment.

# **GENERAL MANAGER:**

General Manager Doohan reported on the water tank site project and the generator project. The Generator project will be discussed further at the next meeting. Staff will begin to develop an RFP for the mapping project.

Director Beatty moved to approve the proposal from Carollo Engineering for the NPDES Permit Renewal. Director Jackson seconded and a roll call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

## **BUSINESS MANAGER:**

Director Jackson moved to approve the bills for September as presented. Director Felker seconded and a roll-call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

ADJOURNED: Director Beatty moved to adjourn the meeting at 10:15 a.m. Director Felker seconded and a roll-call vote was taken. Ayes: Churchill, Beatty, Jackson, Felker; Noes: None; Absent: Martin

Signed:	Attested:
Denny Churchill, President	Katie Nunn, Board Secretary