

*****AGENDA*****

*****BOARD OF DIRECTORS REGULAR MEETING AGENDA*****

AMERICAN VALLEY COMMUNITY SERVICES DISTRICT

Time & Date: 9:00 a.m., June 14, 2018

Location: Plumas County Library, 445 W. Jackson St., Quincy, California

- 9:00 a.m. 1. **DETERMINATION OF A QUORUM AND ACCEPTANCE OF THE AGENDA**
- 9:01 a.m. 2. **PUBLIC FORUM:** Any person may address the Board at the commencement of the meeting on any related matter within the jurisdiction of the Board. The Chairman requests that each person addressing the Board limit himself to three (3) minutes.
- 9:04 a.m. 3. **APPROVAL OF MINUTES:**
A. Approval of minutes of May 10, 2018 of the special board meeting and the regular meeting.
- 9:10 a.m. 4. **LEGAL:**
A. CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 54956.9 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case
B. CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Easement at APN 115-222-02, -04
Agency Negotiator: Jim Doohan
Negotiating Parties: Matthew and Beth Waterston
Under Negotiation: Price and Terms of Payment

Property: Easement at APN 115-210-02, 115-360-02
Agency Negotiator: Jim Doohan
Negotiating Parties: The Chy Company
Under Negotiation: Price and Terms of Payment

Property: Easement at APN 115-360-05
Agency Negotiator: Jim Doohan
Negotiating Parties: Brian and Tracie Wayland
Under Negotiation: Price and Terms of Payment
- 9:45 a.m. 5. **BOARD OF DIRECTORS: (All items may be approved, rejected or amended)**
A. Waive the second reading of Ordinance No. 2, Finance and adopt.
B. Report from the Budget committee.
C. Approve proposed 2018-19 Budget for AVCSD.
D. Report from personnel committee.
E. Approve quotes for installing fencing around water tanks.
F. Approve payment to PACE Engineering from the joint Wastewater Treatment Account.
G. Approve Employment Agreements for General Manager, Assistant General Manager (for Operations) and Business Manager.
H. Approve amended Job Description for Assistant General Manager (for Operations).
I. Approve Policy No. 2000, Title Purpose and Administration.
J. Approve Policy No. 2010, General Orientation / Personal Conduct.
K. Approve Policy No. 2025, Policies and Practices.
L. Approve Policy No. 2030, Attendance and Leave.
M. Approve Policy No. 2040, Compensation.
N. Approve Policy No. 2041, On-Call / Pager Duty.
O. Approve Policy No. 2050, Benefits
P. Approve Policy No. 2051, Travel Expense.
Q. Approve Policy No. 2060, Holidays.
R. Approve Policy No. 2070, Vacation.
S. Approve Policy No. 2080, Suspension and Discharge.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, then please contact Katie Nunn, District Secretary at (530) 283-0836. Requests must be made as early as possible, and at least one-full business day before the start of the meeting. *The times indicated for agenda items are estimated and the Board reserves the right to address items either earlier or later than scheduled.*

Posted 06/11/2018

T. Questions, comments, updates from Board Members.

- 11:15 a.m. 6. **GENERAL MANAGER AND ASSISTANT GENERAL MANAGER REPORTS: (All items may be approved, rejected or amended)**
A. Review new and ongoing projects.
B. Approve quote for replacing the drop pipe and check valve at Well #9.
- 11:20 a.m. 7. **BUSINESS MANAGER REPORTS (All items may be approved, rejected or amended):**
A. Approve bills for May from East and West zones.
B. Approve Water and Waste System Grant Agreement with USDA.
C. Review account balances for WWT grant and WWC grant.
- 11:50 a.m. 8. **WATER ISSUES/PROJECTS: (All items may be approved, rejected or amended)**
A. Review water conservation and production reports.
- Noon 9. **ADJOURN**

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