

\*\*\*\*\*AGENDA\*\*\*\*\*

\*\*\*\*\*BOARD OF DIRECTORS REGULAR MEETING AGENDA\*\*\*\*\*

**AMERICAN VALLEY COMMUNITY SERVICES DISTRICT**

Time & Date: 9:00 a.m., April 12, 2018

Location: Plumas County Library, 445 W. Jackson St., Quincy, California

- 9:00 a.m. 1. **DETERMINATION OF A QUORUM AND ACCEPTANCE OF THE AGENDA**
- 9:01 a.m. 2. **PUBLIC FORUM:** Any person may address the Board at the commencement of the meeting on any related matter within the jurisdiction of the Board. The Chairman requests that each person addressing the Board limit himself to three (3) minutes.
- 9:04 a.m. 3. **APPROVAL OF MINUTES:**  
A. Approval of minutes of March 8, 2018 of the regular board meeting and March 22, 2018 special meeting.
- 9:10 a.m. 4. **LEGAL:**  
**A. CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 54956.9 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case
- 9:45 a.m. 5. **BOARD OF DIRECTORS: (All items may be approved, rejected or amended)**  
A. Approve Special Use Permit with US Forest Service.  
B. Approve opening the AVCSD checking account at Plumas Bank.  
C. Approve opening new business credit card for AVCSD and authorized cardholders.  
D. Approve quote from Singleton Auman for providing audit services for the East and West zones for 2018.  
E. Approve quote from Singleton Auman for providing audit services for the AVCSD for 2019 and 2020.  
F. Approve logo for AVCSD.  
G. Approve Resolution 2018-10, Environmental Assessment for the wastewater treatment plant improvements.  
H. Report from the Budget committee and email from Paul Reuter.  
I. Approve payment to PACE Engineering from the joint Wastewater Treatment Account.  
J. Review employee evaluation form.  
K. Review and direct staff regarding the implementation of the recommended personnel policies from the Personnel Committee.  
L. Approve Employment Agreements for General Manager, Assistant General Manager (for Operations) and Business Manager.  
M. Approve grievance policy for employees.  
N. Questions, comments, updates from Board Members.
- 11:00 a.m. 6. **GENERAL MANAGER AND ASSISTANT GENERAL MANAGER REPORTS: (All items may be approved, rejected or amended)**  
A. Review new and ongoing projects.
- 11:20 a.m. 7. **BUSINESS MANAGER REPORTS (All items may be approved, rejected or amended):**  
A. Approve bills for March from East and West zones.  
B. Review account balances for WWT grant and WWC grant.
- 11:50 a.m. 8. **WATER ISSUES/PROJECTS: (All items may be approved, rejected or amended)**  
A. Review water conservation and production reports.
- Noon 9. **ADJOURN**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, then please contact Katie Nunn, District Secretary at (530) 283-0836. Requests must be made as early as possible, and at least one-full business day before the start of the meeting. *The times indicated for agenda items are estimated and the Board reserves the right to address items either earlier or later than scheduled.*

**Posted 04/09/2018**