

## MINUTES

Minutes of the adjourned regular meeting of the Board of Directors of the Quincy Community Services District held on July 13, 2017 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President  
Kimber Kraul, Vice-President  
Ruth Jackson, Director  
Douglas Ely, Director  
Richard Castaldini, Director  
Jim Doohan, General Manager  
Katie Nunn, Board Secretary  
Mike Green, East Quincy Services District

Absent: None

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

**Vice-President Kraul moved to accept the agenda. Director Castaldini seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Jackson; Ely; Noes: None; Absent: None**

**APPROVAL OF MINUTES OF JUNE 8, 2017 AND JUNE 20, 2017: Vice-President Kraul moved to approve the minutes of the regular meeting of June 8, 2017 and the special meeting minutes of June 20, 2017. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Jackson; Ely; Noes: None; Absent: None**

### **PUBLIC FORUM:**

None

### **LEGAL:**

There was no update regarding the existing litigation.

### **BOARD OF DIRECTORS:**

Director Jackson reported on the Consolidation Committee meeting held on June 20, 2017. The next meeting is scheduled for July 26, 2017. The LAFCo hearing will be held August 14, 2017 regarding the consolidation. The current plan is to have the consolidation in place January 1, 2018.

**Vice-President Kraul moved to approve payment to PACE Engineering from the joint Wastewater Treatment account in the amount of \$14,841.50. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Jackson; Ely; Noes: None; Absent: None**

**Vice-President Kraul moved to approve payment to PACE Engineering from the joint Wastewater Treatment account in the amount of \$8, 173.00 when we receive reimbursement from the state grant. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Jackson; Ely; Noes: None; Absent: None**

**Director Jackson moved to approve Resolution 2017-07, Reimbursement for the Wastewater Treatment Plant Account. Director Ely seconded the motion and a roll call vote was taken. Ayes: Churchill, Jackson, Ely, Kraul; Noes: Castaldini; The motion carried 4-1 in favor.**

**Vice-President Kraul moved to approve Resolution 2017-08, Financial Assistance Application Authorization. Director Jackson seconded and a roll call vote was taken. Ayes: Churchill, Jackson, Ely, Kraul, Castaldini; Noes: None; Absent: None.**

**Vice-President Kraul moved to approve Resolution 2017-10, Pledged Revenues and Funds. Director Ely seconded and a roll call vote was taken. Ayes: Churchill, Castaldini, Ely, Jackson, Kraul; Noes: None; Absent: None.**

The Board did not elect to vote in the CSDA Election.

The fair booth was discussed and the Board will participate in the fair booth.

Director Castaldini was very pleased with the staff meeting he attended and encouraged all board members to attend one.

President Churchill would like to meet monthly with the management team.

**GENERAL MANAGERS REPORT:**

General Manager Doohan reported on the current operations and projects.

Both dams on clear stream are in need of repair.

The lead and copper testing is scheduled for August.

Staff will be conducting smoke testing in certain areas where the I & I was higher.

The lab tech position was discussed. The Board recommended that Operator Selby resume the lab testing at this time. He already has the training to do this job and until consolidation is complete, this is the best solution for the District. Lead Operator Potter will be the back-up if Mr. Selby is absent.

**WASTE WATER ISSUES/PROJECTS:**

No action taken.

**FINANCIAL REPORTS:**

The bills for June were presented.

**Director Jackson moved to approve the June bills as presented. Director Castaldini seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Jackson; Ely; Noes: None; Absent: None**

**Vice-President Kraul moved to approve the May Financial Statements as presented. Director Castaldini seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Jackson; Ely; Noes: None; Absent: None**

**Director Castaldini moved to approve writing off the two delinquent accounts in the amount of \$163.26. Director Ely seconded and the motion carried unanimously. Ayes: Churchill, Jackson, Kraul; Jackson; Ely; Noes: None; Absent: None**

**WATER ISSUES/PROJECTS:**

The water production and conservation reports were presented to the Board for review.

**ADJOURNED: Vice-President Kraul moved to adjourn the meeting, Director Castaldini seconded. The meeting adjourned at 11:10 a.m.**

Signed:

Attested:

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Denny Churchill, President

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Katie Nunn, Board Secretary