

## MINUTES

Minutes of the adjourned regular meeting of the Board of Directors of the Quincy Community Services District held on February 9, 2017 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President  
Douglas Ely, Director  
Richard Castaldini, Director  
Ruth Jackson, Director  
Larry Sullivan, General Manager  
Jan Klement, Attorney at Law  
Katie Nunn, Board Secretary  
John Kimmel, Bequette and Kimmel Accounting  
Victoria Metcalf, Feather River Publishing  
Mike Flanigan, Flanigan Leavitt Insurance  
Amanda Hayes, Flanigan Leavitt Insurance  
Mike Green, East Quincy Services District

Absent: Kimber Kraul, Vice-President

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

**Director Jackson moved to accept the agenda. Director Castaldini seconded and the motion carried unanimously. Ayes: Castaldini, Churchill, Jackson, Ely; Noes: None; Absent: Kraul.**

**APPROVAL OF MINUTES OF January 19, 2017: Director Jackson moved to approve the minutes of the regular meeting of January 9, 2017. Director Castaldini seconded and the motion carried unanimously. Ayes: Castaldini, Churchill, Jackson and Ely; Noes: None; Absent: Kraul.**

### **PUBLIC FORUM:**

Victoria Metcalf of Feather River Publishing introduced herself to the Board.

### **Legal:**

Mr. Klement asked permission from the Board to contact Plumas Rural Services regarding the pending contract. The Board granted Mr. Klement permission to continue working with Plumas Rural Services regarding the contract language.

Mr. Klement discussed the Prop. 218 Notice. **Director Ely moved to approve the Prop. 218 Notice as presented with the understanding that the rates may change upon recommendation from the Engineers. Director Castaldini seconded and the motion carried unanimously. Ayes: Castaldini, Churchill, Jackson and Ely; Noes: None; Absent: Kraul.**

### **BOARD OF DIRECTORS:**

There was no invoice from PACE Engineering at the time of the meeting.

Mr. Flanigan and Miss Hayes from Flanigan Leavitt Insurance presented their proposal for providing our property and liability insurance. The Board requested that Mr. Flanigan include the Worker's Compensation and come back in March with a final proposal.

Director Castaldini reported on the recent WWT Rate Committee meeting. The committee is recommending that the rates be rejected and a letter be sent to our Representatives to possibly get more grant money.

**Director Castaldini moved to reject the rate study and send the letter to Mr. LaMalfa, Mr. Dahle and Mr. Gaines requesting assistance in getting more grant money. Director Ely seconded and the motion carried unanimously. Ayes: Castaldini, Churchill, Jackson and Ely; Noes: None; Absent: Kraul.**

Director Jackson reported on the JPA meeting. Best, Best and Kreiger has been helping the committee at the rate of \$275 per hour. The contract will be presented for approval at the March meeting.

**GENERAL MANAGERS REPORT:**

General Manager Sullivan reported on the current operations and projects. The water permit has been amended to include lead and copper sampling at the K-12 schools upon their request. Staff replaced the faucets on the springline and the samples have been good.

**PUBLIC HEARING:**

There was no public present.

**Director Castaldini moved to approve Resolution 2017-01, Approving Mitigated Negative Declaration for the WWT Project, including the monitoring and reporting schedule. Director Jackson seconded and the motion carried unanimously. Ayes: Castaldini, Churchill, Jackson and Ely; Noes: None; Absent: Kraul.**

**WASTE WATER ISSUES/PROJECTS:**

The Diffuser does not appear to be damaged from the flood in January.

**FINANCIAL REPORTS:**

The bills for January were presented.

**Director Jackson moved to approve the January bills as presented. Director Ely seconded and the motion carried unanimously. Ayes: Castaldini, Churchill, Jackson and Ely; Noes: None; Absent: Kraul.**

Mr. Kimmel presented the December financials.

**Director Jackson moved to approve the December financials as presented. Director Ely seconded and the motion carried unanimously. Ayes: Castaldini, Churchill, Jackson and Ely; Noes: None; Absent: Kraul.**

**Director Castaldini moved to approve the 2015-2016 Audit as presented. Director Jackson seconded and the motion carried unanimously. Ayes: Castaldini, Churchill, Jackson and Ely; Noes: None; Absent: Kraul.**

**WATER ISSUES/PROJECTS:**

The water production and conservation reports were presented to the Board for review.

**ADJOURNED: Director Ely moved to adjourn the meeting, Director Castaldini seconded. The meeting adjourned at 11:40 a.m.**

Signed:

Attested:

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Denny Churchill, President

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Katie Nunn, Board Secretary