

## AMENDED MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on June 11, 2020 at 179 Rogers Ave., Quincy, CA and via teleconference.

Present: Denny Churchill, President  
Ruth Jackson, Director  
Josh Nelson, Legal Counsel  
Jim Doohan, General Manager  
Mr. Gately, Public  
Ms. Rachel Norton, Forester  
Myers Construction Representatives

Bill Martin, Vice-President  
Kathy Felker, Director  
Katie Nunn, Board Secretary  
Ms. Lindsey Wood, Plumas Audubon  
Alisa Peard, Public

Absent: Michael Beatty, Director

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

**Director Jackson moved to accept the agenda. Director Felker seconded and a roll call vote was taken. Ayes: Churchill, Martin, Felker, Jackson; Noes: None; Absent: Beatty**

### **PUBLIC FORUM:**

Mrs. Peard would like to install a fence around the private well near the District's property on Industrial Way. She would like to be informed when the survey is complete so that she can move forward with the installation.

### **APPROVAL OF MINUTES:**

**Vice-President Martin moved to approve the minutes of the March 14<sup>th</sup> regular meeting. Director Felker seconded and a roll-call vote was taken. Ayes: Churchill, Martin, Felker, Jackson; Noes: None; Absent: Beatty**

### **LEGAL:**

**Director Jackson moved to approve Resolution 2020-05, reiterating election to be subject to the Uniform Public Construction Cost Accounting Act. Vice-President Martin seconded and a roll-call vote was taken. Ayes: Churchill, Martin, Felker, Jackson; Noes: None; Absent: Beatty**

### **BOARD OF DIRECTORS:**

The draft leak adjustment policy was presented. Mr. Gately reiterated his displeasure with the policy. President Churchill requested the item be tabled and be presented again at the July meeting.

Ms. Lindsay Wood presented the updated plan schedule for the fire fuels reduction planning. Ms. Rachel Norton discussed the possibility of including a commercial component to the plan. The Board authorized General Manager Doohan to move forward with the existing plan and sign the land agreement.

The recommendation for apparent low bidder of the Wastewater Treatment Plant Project was tabled.

The draft Notice of Award for the Wastewater Treatment Plant Project was tabled.

The Board reviewed the bids received for the Wastewater Treatment Plant Project. Director Felker requested that Carollo prepare a letter explaining the cost difference.

The amended budget for the State Revolving Fund was tabled.

**GENERAL MANAGER:**

General Manager Doohan reported on the water main extension. Mr. Perrault of the Plumas County Public Works office, has requested the District obtain an easement to install the water line. Mr. Alfred is preparing the easement.

General Manager Doohan reported on the East Lift Station and the Headworks cleaning. The East Lift Station had not ever been cleaned and the Headworks was past due for a cleaning. This resulted in the grease mats becoming so thick that we had to hire Waters Vacuum Truck Service to clean them. The District had received a lower quote to do this work, however, that vendor was unable to perform the work.

General Manager Doohan reported on two water leaks that were repaired by Wilburn Construction.

Director Felker requested an update of the water tank location project be presented at the next meeting.

President Churchill will work with General Manager Doohan to bring a proposal for mapping to the next meeting.

**Director Felker moved to approve the revised purchasing (No. 3040-1) / check signing policies (No. 3082-1). Director Jackson seconded and a roll call vote was taken. Ayes: Churchill, Martin, Felker, Jackson; Noes: None; Absent: Beatty**

**BUSINESS MANAGER:**

**Vice-President Martin moved to approve the bills for May as presented. Director Jackson seconded and a roll-call vote was taken. Ayes: Churchill, Martin, Felker, Jackson; Noes: None; Absent: Beatty**

An invoice for Carollo Engineers was not presented at this time.

**Vice-President Martin moved to approve the April Financial Statements. Director Felker seconded and a roll-call vote was taken. Ayes: Churchill, Martin, Felker, Jackson; Noes: None; Absent: Beatty**

**WATER ISSUES/PROJECTS:**

The production and conservation reports were tabled until July.

**ADJOURNED: Vice-President Martin moved to adjourn the meeting at 11:00 a.m. Director Jackson seconded and a roll-call vote was taken. Ayes: Churchill, Martin, Felker, Beatty and Jackson; Noes: None; Absent: None Beatty.**

Signed:

Attested:

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Denny Churchill, President

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Katie Nunn, Board Secretary