

## MINUTES

Minutes of the special meeting of the Board of Directors of the American Valley Community Services District held on February 13, 2020 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present: Denny Churchill, President  
Kathy Felker, Director  
Jim Doohan, General Manager  
Joanna Gin, Best, Best and Krieger  
Steven Alfred, Surveyor  
John Selby, Public  
Bill Martin, Vice-President  
Michael Beatty, Director  
Katie Nunn, Board Secretary  
Victoria Metcalf, Feather Publishing  
Judy and Norm Lambert, Public

Absent: Ruth Jackson, Director

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

**Vice-President Martin moved to accept the agenda. Director Beatty seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin; Noes: None; Absent: Jackson**

### **PUBLIC FORUM:**

No comment.

### **APPROVAL OF MINUTES:**

The January 9, 2020 minutes were tabled until the March meeting.

**Vice-President Martin moved to approve the minutes for the January 13, 2020 and the February 5, 2020 special meetings. Director Felker seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin; Noes: None; Absent: Jackson**

### **LEGAL:**

The Board went into closed session at 9:02 a.m.

The Board returned to open session at 9:40 a.m.

President Churchill reported that the Board approved the District's legal counsel to pull a preliminary title report and title review for the property on Industrial Way.

### **BOARD OF DIRECTORS:**

General Manager Doohan presented the update from the Audubon Society regarding the fire fuels reduction report. Director Felker has requested a copy of the prescription plan.

**Director Beatty moved to approve the new Organization Chart as presented. Vice-President Martin seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin; Noes: None; Absent: Jackson**

The fuel costs were discussed and various options. At this time, staff will continue to monitor the fuel use.

### **GENERAL MANAGER REPORTS:**

General Manager Doohan reported on the need for lead and asbestos testing for the WWTP project. This testing will allow us to provide better information to the contractor.

The quote for the water line extension to the Wastewater Treatment Plant was presented. The cost resulted in the need for the District to have informal bids. The bids will be brought back to the Board at the March meeting.

Mr. Doohan presented the engineering quote for the generator project for two well houses from PACE Engineering.

**Director Felker moved to approve the quote from PACE Engineering. Vice-President Martin seconded and the motion carried by the following vote: Ayes: Churchill, Felker, Martin; Noes: Beatty, Absent: Jackson**

**BUSINESS MANAGER:**

**Vice-President Martin moved to approve the bills as presented. Director Felker seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin; Noes: None; Absent: Jackson**

**Vice-President Martin moved to approve the payment to Carollo Engineering for the Wastewater Treatment Plant Improvement Project. Director Felker seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin; Noes: None; Absent: Jackson**

The quote from Vistanet was presented to replace three outdated computers and update the operating system and software on two other computers. Windows 7 is no longer supported and the three computers are not able to be updated. The other two computers are newer and only require the updates.

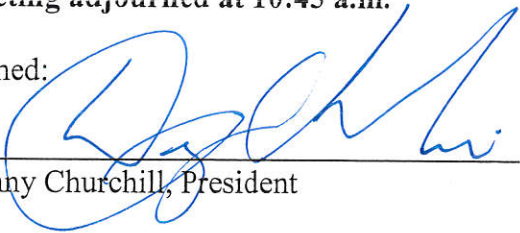
**Vice-President Martin moved to approve the quote from Vistanet for three new computers and two upgrades. Director Beatty seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin; Noes: None; Absent: Jackson**

**WATER ISSUES/PROJECTS:**

The production and conservation reports were presented for the Board to review.

**ADJOURNED: Vice-President Martin moved to adjourn the meeting, Director Beatty seconded. The meeting adjourned at 10:45 a.m.**

Signed:



Denny Churchill, President

Attested:



Katie Nunn, Board Secretary