

AMENDED MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on February 11, 2021 online in Quincy, California, in Plumas County.

Present: Denny Churchill, President
Ruth Jackson, Director
Michael Beatty, Director
Josh Nelson, Best, Best and Krieger
Chris Murray, Public
Hillary Murray, Public
Paul Reuter, PACE Engineering
John Kimmel, Bequette & Kimmel

Kathy Felker, Director
Bill Martin, Vice-President
Jim Doohan, General Manager
Katie Nunn, Board Secretary
Lindsay Wood, Plumas Audubon Society
Rachel Norton, Forester
Curtis Paget, PACE Engineering

Absent: None

The meeting was called to order at 9:10 a.m. by Vice-President Martin and it was determined that a quorum was present.

Director Beatty moved to accept the agenda. Director Jackson seconded and a roll call vote was taken. Ayes: Beatty, Felker, Martin, Jackson; Noes: None; Absent: Churchill

PUBLIC FORUM:

Ms. Wood expressed her concerns regarding tenants not being able to receive the bill as a tenant.

APPROVAL OF MINUTES:

Director Jackson moved to approve the minutes for the January 14, 2021 regular meeting. Vice-President Martin seconded and a roll call vote was taken. Ayes: Churchill, Felker, Martin, Beatty, Jackson; Noes: None; Absent: None

BOARD OF DIRECTORS:

Ms. Wood and Ms. Norton presented the information regarding the fire fuel reduction project on the Boyle / Coburn property. Ms. Wood is in the process of applying for a grant to allow for the work to be done to reduce the fire fuels. She asked the Board if they would like to contribute any in-kind match funding for the project. Ms. Norton described the permit and the size and type of trees that would be removed in accordance with the permit.

The Board requested to have a special meeting next week to discuss this project.

The request from Mr. Ricetti was not received.

Director Felker requested to have a closed session for the Business Manager's Evaluation at the next meeting.

WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT:

General Manager Doohan gave an update on the new treatment plant.

Ms. Nunn reported that there were no new change orders to report on.

GENERAL MANAGER REPORT:

General Manager Doohan reported on the new generator for the Booster Pump and the water tank project. Quotes will be presented at the next meeting.

Director Felker would like to move forward with the **bids for the** generator project for the wells and not wait to hear if we have been awarded the Cal-OES grant money for this project. The other board members agreed to move forward utilizing the water reserve money. The estimated cost is \$340,000.

Mr. Reuter presented several options for the recently awarded water grant that was previously applied for by QCSD. Being that this grant was prior to consolidation, the scope is for the west zone only. After discussing the various options, **Vice-President Martin moved to approve the agreement with PACE and authorize them to move forward with Option 1, the District to fund the hydraulic modeling effort and request an**

amendment to the grant. Director Jackson seconded and a roll-call vote was taken. Ayes: Churchill, Felker, Martin, Beatty, Jackson; Noes: None; Absent: None

Mr. Murray and Ms. Murray presented their request to have the District remove trees near his property so that he may build a new home. There is one tree that has been identified as a potential fall hazard. The board directed General Manager Doohan to follow up with PG&E and discuss the removal of the tree. General Manager Doohan will follow up regarding the remaining trees on the property.

General Manager Doohan explained the emergency rental of the vactor. The Board stated that they do not want to rent the vactor, however, in emergency situations it could be rented. Mr. Nelson stated that we need to verify that our insurance allows this and we will need to have a signed indemnity waiver prior to using on private property.

The quote for the booster pump was not available at this time.

President Churchill is continuing to work on the mapping project. This will be presented at the next meeting.

Vice-President Martin moved to approve signing the letter of support for AB 361. Director Jackson seconded and a roll-call vote was taken. Ayes: Churchill, Martin, Beatty, Jackson; Noes: None; Absent: None; Abstain: Felker

BUSINESS MANAGER:

Director Felker moved to approve the bills for January. Director Jackson seconded and a roll call vote was taken. Ayes: Churchill, Felker, Martin, Beatty, Jackson; Noes: None; Absent: None

The Cal-OES grant has not been awarded at this time.

Mr. Kimmel presented the draft 2019-2020 audit. **Vice-President Martin moved to approve the draft audit. Director Jackson seconded and a roll-call vote was taken. Ayes: Churchill, Martin, Beatty, Jackson; Noes: None; Absent: None; Abstain: Felker**

Mr. Nelson presented the proposals for the rate study. **Director Jackson moved to accept the proposal from Hansford Economic Consulting without the optional work at this time in the amount of \$36,050. Vice-President Martin seconded and a roll-call vote was taken. Ayes: Churchill, Felker, Martin, Beatty, Jackson; Noes: None; Absent: None**

Director Felker moved to open a checking account at Plumas Bank for the water grant. Director Jackson seconded and a roll-call vote was taken. Ayes: Churchill, Felker, Martin, Beatty, Jackson; Noes: None; Absent: None *See addendum for information.

LEGAL:

Mr. Nelson has not received an update on the CalPers contract at this time.

The board went into closed session at 11:42 a.m.

The board returned to open session at 11:46 a.m.

President Churchill reported that there was no reportable action.

ADJOURNED: Director Beatty moved to adjourn the meeting at 11:47 a.m. Director Felker seconded and a roll call vote was taken. Ayes: Churchill, Felker, Martin, Beatty, Jackson; Noes: None; Absent: None

Signed:



Denny Churchill, President

Attested:



Katie Nunn, Board Secretary